



S O U T H S I D E
SPECIAL SERVICES
OF MARION COUNTY

Franklin Township Community
School Corporation

MSD of Perry Township

Beech Grove City Schools

MSD of Decatur Township

SOUTHSIDE SPECIAL SERVICES OF MARION COUNTY GOVERNING BOARD MEETING

**SEPTEMBER 20, 2013
MINUTES**

**RISE LEARNING CENTER
ELLIS COMMUNITY ROOM**

1. OPENING ITEMS

1.10 Dr. Kaiser called the meeting to order at 1:35 pm.

1.20 Governing Board Members Present:
Dr. Paul Kaiser, Beech Grove City Schools
Dr. Matt Prusiecki, MSD Decatur Township
Mrs. Ann Schmidt, Proxy for Dr. Thomas J. Little, Jr. MSD Perry
Dr. Flora Reichanadter, Franklin Township Community Schools

Administrators Present: Dr. Scott Carson
Executive Secretary/Recorder: Mrs. Melissa Cunniff
SSSMC Office Professional Staff: Mrs. Pam Johnson

2. RECOGNITIONS

Jamie Abbott, middle school emotional disabilities teacher at the RISE Learning Center gave a presentation about the transition to the school of a student from Mooresville schools.

3. CONSENT AGENDA

Dr. Reichanadter made a motion to approve the Consent Agenda for the September 20, 2013 meeting as presented. Dr. Prusiecki seconded and the Consent Agenda was approved. Included in these minutes are copies of the following:

3.10 Minutes from the August 16, 2013 Regular Board Meeting

3.20 Personnel Report

- New Hires: 0-Certificated, 1-Qualified, and 2-Non-Certified
- Resignations/Retirements: 0-Certificated and 2-Non-Certified
- Transfers: 0-Certificated, 0-Qualified and 1-Non-Certified
- Contracted Services: 1-Certificated
- FMLA: 1-Non-Certificated

3.30 Professional Development

MOVE Follow Up Training

"Using DSM-5 for Revolutionizing Diagnosis and Treatment"

Skyward Training

Transitioning a Student to Evansville Schools

Words for Life Features and Programming for LAMP

Coaching and Conferencing Strategies

2013 Hoosier Associations for Behavior Analysis Annual Conference

APTA Clinical Instructor Education and Credentialing Program

OCALI Conference 2013

Wellness in the Work Place

Management of Complex Feeding Issues

Rifton Inservice

Annual Komputrol User Meeting

3.40 Claims and Payroll Docket total \$1,453,854.94

4. PUBLIC/PATRON COMMENTS

None

5. ITEMS REQUIRING ACTION

- 5.10 Dr. Carson presented the Letter of Agency for E-rate Funding Year 2014 for Governing Board approval. This document allows AdTec Administrative and Technical Consulting, Inc. to represent Southside Special Services of Marion County (SSSMC) in filing and certifying of FCC E-rate forms for all eligible services. ***Dr. Prusiecki made a motion to approve the Letter of Agency for E-rate Funding Year 2014. Dr. Reichanadter seconded and the motion stands approved.***
- 5.20 Dr. Carson presented the 2013-2014 RISE Learning Center Family Handbook for approval. This handbook is provided to families of students at the RISE Learning Center as a useful resource, and also serves as our notification of policy and procedure as required by law. ***Dr. Reichanadter made a motion to approve the 2013-2014 RISE Learning Center Family Handbook as presented. Dr. Prusiecki seconded, and the motion was approved.***
- 5.30 Dr. Carson presented the Governing Board with information concerning the RISE Learning Center trip to Bradford Woods scheduled for October 2013. ***Dr. Prusiecki made a motion to approve the trip to Bradford Woods as presented. Dr. Reichanadter seconded and the motion was approved.***

6. ITEMS FOR INFORMATION/DISCUSSION

- 6.10 Dr. Carson presented the August 2013 Financial Report to the Governing Board for review.
- 6.20 Autism Assessment Training Schedule for 2013-2014 was presented.
- 6.30 Agendas for the Local Directors/Business Managers Meetings held on September 13, 2013 were presented.
- 6.40 Minutes from the Speech and Language Coordinator's meeting held on August 21, 2013 were presented.
- 6.50 Minutes from the School Psychologist Department Chairperson meeting held on August 26, 2013 were presented.

- 6.60 Minutes from the Occupational Therapy and Physical Therapy department meeting held on August 15, 2013 were presented.
- 6.70 Minutes from the Deaf and Hard of Hearing teacher meeting held on August 19, 2013 were presented.
- 30 Dr. Carson presented a Memorandum of Understanding between SSSMC and MSD Decatur Township for support services during the period of time that Linda Watkins, Director of Special Education will be on maternity leave. The leave of absence is expected to be from December 16, 2013 to approximately February 14, 2014.

7. SSSMC/RLC UPDATE

- 7.10 Dr. Carson reported that the RISE Learning Center enrollment as of this meeting date is 106 students.

Dr. Kaiser gave a brief explanation about on-going discussions between SSSMC and the school districts of Mooresville and Monrovia, whose cooperative has disbanded. There was a brief discussion around the programming and payment of placing students at the RISE Learning Center.

Dr. Carson reviewed the monthly support staff evaluation form that has begun this year. There is positive feedback about the evaluation system. No one has been offended and everyone who has had an issue brought to their attention has corrected the behavior.

8.0 OTHER BUSINESS

- 8.10 Director's Comments

There was a brief discussion about the necessary facility improvements expected to take place during fall break.

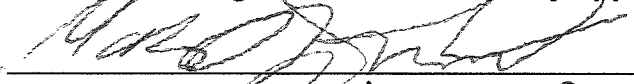
- 8.20 Board Member Comments
None

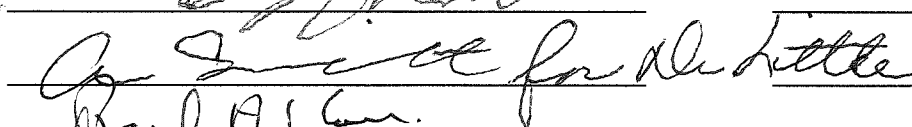
- 8.30 Adjournment

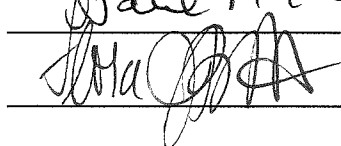
- *There being no further business, Dr. Reichenadter made a motion to adjourn the meeting. Dr. Prusiecki, seconded and the meeting was adjourned.*

Next meeting scheduled for November 15, 2013.

The Board's signatures below certify approval of or rejection of the Board meeting minutes.







(AYE)

(NAY)