



S O U T H S I D E
SPECIAL SERVICES
OF MARION COUNTY

Franklin Township Community
School Corporation

MSD of Perry Township

Beech Grove City Schools

MSD of Decatur Township

SOUTHSIDE SPECIAL SERVICES OF MARION COUNTY GOVERNING BOARD MEETING

**NOVEMBER 15, 2013
MINUTES**

**RISE LEARNING CENTER
ELLIS COMMUNITY ROOM**

1. OPENING ITEMS

1.10 Dr. Reichanadter called the meeting to order at 1:34 pm.

1.20 Governing Board Members Present:

Dr. Paul Kaiser, Beech Grove City Schools

Dr. Matt Prusiecki, MSD Decatur Township

Mrs. Ann Schmidt, Proxy for Dr. Thomas J. Little, Jr. MSD Perry

Dr. Flora Reichanadter, Franklin Township Community Schools

Administrators Present: Mrs. Lillian Youngblood and Dr. Scott Carson

Executive Secretary/Recorder: Mrs. Melissa Cuniff

SSSMC Office Professional Staff: Mrs. Pam Johnson

2. RECOGNITIONS

None today.

3. CONSENT AGENDA

Dr. Prusiecki made a motion to approve the Consent Agenda for the November 15, 2013 meeting as presented. Mrs. Schmidt seconded and the Consent Agenda was approved. Included in these minutes are copies of the following:

3.10 Minutes from the September 20, 2013 Regular Board Meeting

3.20 Personnel Report

- New Hires: 3-Certificated, 2-Qualified, and 1-Non-Certified
- Resignations/Retirements: 1-Certificated, 1-Qualified, and 2-Non-Certified
- Transfers/Changes: 0-Certificated, 1-Qualified and 2-Non-Certified
- Contracted Services: 1-Certificated

3.30 Professional Development

Crisis Prevention Intervention Training
Organizational Day for IEP Compliance
Grad Point Development at RLC
Listening and Spoken Language Conference
School Neuropsychology Training and Resources
Pool Operators Certification Course
PATINS State Conference
ISBA Current Issues in Special Education
ASHA Convention
Phonak Pediatrics
UNITE User Group Meeting
Structured Teaching Strategies
Practical Strategies for Improving the Effectiveness of School Based Services
IASBO Certification Course
Komputrol Annual User Meeting
IASBO Facilities Conference
IASBO Certification Program

3.40 Claims and Payroll Docket total \$1,964,123

4. PUBLIC/PATRON COMMENTS

Mrs. Valarie Wood, patron of MSD Decatur Township, 6579 Mendenhall, gave a positive comment regarding services and supports to students at the RISE Learning Center.

5. ITEMS REQUIRING ACTION

- 5.10 Mrs. Youngblood presented revised job descriptions for the Professional staff in the administration office at SSSMC. Updates were made to meet the every changing demands in the business office. Also presented for Board approval was the job description for the SSSMC Department Chair positions at SSSMC. ***Dr. Prusiecki made a motion to approve the Professional staff job descriptions as submitted today. Mrs. Schmidt seconded and the motion was approved.***
- 5.20 Mrs. Youngblood presented the June 2013 NEOLA policy revisions to the SSSMC Bylaw and Policies Manual. The documents were made available through DropBox. ***Dr. Prusiecki made a motion to approve the June 2013 NEOLA revisions as presented. Mrs. Schmidt seconded, and the motion was approved.***
- 5.30 Mrs. Youngblood presented the Governing Board with the documentation needed to renew the line of credit granted to SSSMC by Regions Bank., ***Dr. Prusiecki made a motion to approve the renewal of the annual line of credit for SSSMC with Regions Bank. Mrs. Schmidt seconded and the motion was approved.***
- 5.40 Mrs. Youngblood asked the Governing Board to approve the calendar year end appropriations transfers necessary for the business office to close the financial books for SSSMC at the end of the calendar year. ***Dr. Prusiecki made a motion to make necessary calendar year end appropriation transfers to the bookkeeping of SSSMC in keeping with State Board of Account procedures. Mrs. Schmidt seconded and the motion was approved.***

6. ITEMS FOR INFORMATION/DISCUSSION

- 6.10 Mrs. Youngblood presented the September and October 2013 Financial Reports to the Governing Board for review.
- 6.20 A copy of the Southside Special Services Education Association (SSSEA) annual membership certification was provided to the Governing Board.
- 6.30 Mrs. Youngblood reviewed with the Governing Board as a first read the proposed board policy from NEOLA on Weapons in the public schools, particularly with the role of law enforcement being addressed.
- 6.40 Mrs. Youngblood reviewed with the Governing Board as a first read the proposed board policy from NEOLA on School Visitors in the public schools, particularly with the trend of private providers coming to public schools.
- 6.50 Mrs. Youngblood and Dr. Carson presented an incentive pay model based on RLC instructional assistant performance evaluations. The administrations intent is to reward IA's who are working consciously with students and to retain staff who have left to be employed by private providers. The amount of the incentive will be reviewed yearly.
- 6.60 Minutes from the school psychologist department chair meeting held on October 28, 2013 were presented.
- 6.70 Minutes from the speech department chair meeting held on October 30, 2013 were presented.
- 6.80 Minutes from the Occupational Therapy and Physical Therapy department meeting held on October 10, 2013 were presented.

7. SSSMC/RLC UPDATE

- 7.10 Dr. Carson reported that the RISE Learning Center enrollment as of this meeting date is 115 students.

Dr. Carson thanked members of the Governing Board who attended the RISE Learning Center appreciation luncheon held on November 6, 2013.

Dr. Carson followed those remarks by inviting the Governing Board to the annual Breakfast with Santa event that benefits the RISE Learning Center PTA.

8.0 OTHER BUSINESS

- 8.10 Director's Comments

Mrs. Youngblood commented about the positive direction that SSSMC and the RISE Learning Center have demonstrated thus far in the year. She appreciates the collaborative nature of the Governing Board and continues to be pleased in her position as Executive Director.

- 8.20 Board Member Comments

While Dr. Kaiser arrived late due to a previous meeting, he was confident that the meeting could proceed under the leadership of his fellow Governing Board members.




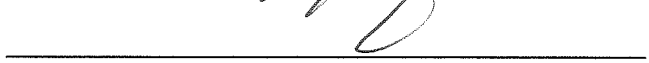
The Governing Board was given confirmation that three meetings had been held between Hank Binder, school finance consultant with Educational Service Center and the local district business managers. The meetings were well received and good information was exchanged.

8.30 Adjournment

- *There being no further business, Dr. Kaiser made a motion to adjourn the meeting. Dr. Prusiecki, seconded and the meeting was adjourned.*

Next meeting scheduled for January 17, 2014.

The Board's signatures below certify approval of or rejection of the Board meeting minutes.

(AYE)

(NAY)